



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 20 March 2018

Dear Councillor

### **INDIVIDUAL CABINET MEMBER DECISIONS**

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 28 March 2018.

1. **OPERATIONAL CHANGES TO TRADING STANDARDS** 1 - 18

**Division/Wards Affected:** All Wards  
CABINET MEMBER: County Councillor Sara Jones

**AUTHOR: AUTHOR:**  
Gareth Walters – Trading Standards & Animal Health Team Leader  
**CONTACT DETAILS:**

**Tel:** 01633 644131  
**E-mail:** [garethwalters@monmouthshire.gov.uk](mailto:garethwalters@monmouthshire.gov.uk)

2. **SECTION 106 AGREEMENT : FUNDING OF OPENS SPACE MAINTENANCE AND RELEVANT STRUCTURES** 19 - 28

**Division/Wards Affected:** Castle; Grofield; Priory  
CABINET MEMBER: County Councillor P Murphy

**AUTHOR:** Nigel Leaworthy

**CONTACT DETAILS: Mr Nigel Leaworthy Operations Manager**  
**Contact Tel:** 01633 644151 – [nigelleaworthy@monmouthshire.gov.uk](mailto:nigelleaworthy@monmouthshire.gov.uk)

3. **PROPERTY MAINTENANCE FRAMEWORK AGREEMENT** 29 - 42

**Division/Wards Affected:** All Wards  
CABINET MEMBER: County Councillor P Murphy

**AUTHOR:** Phil Kenney Maintenance Manager

**CONTACT DETAILS:**

**Tel:** 01633 644444  
**E-mail:** [philkenney@monmouthshire.gov.uk](mailto:philkenney@monmouthshire.gov.uk)

4. **SOCIAL CARE, SAFEGUARDING & HEALTH - WORKFORCE DEVELOPMENT TEAM - HIERARCHY UPDATE (WITHIN BUDGET)** 43 - 52

**Division/Wards Affected:**

CABINET MEMBER: County Councillor P Murphy

**AUTHOR:** Siân Sexton – Workforce Development Manager

**CONTACT DETAILS:**

**Tel:** Siân Sexton

**E-mail:** [siansexton@monmouthshire.gov.uk](mailto:siansexton@monmouthshire.gov.uk)

5. **BUSINESS SUPPORT TEAM - CHILDREN'S SERVICES** 53 - 70

**Division/Wards Affected:** All Wards

CABINET MEMBER: County Councillor P Jones

**AUTHOR:** Claire Robins – Service Manager – Transformation – Social Care & Health

**CONTACT DETAILS**

**Tel:** 07921781075

**E-mail:** [clairerobins@monmouthshire.gov.uk](mailto:clairerobins@monmouthshire.gov.uk)

6. **SOCIAL CARE, SAFEGUARDING AND HEALTH LEADERSHIP BUSINESS SUPPORT** 71 - 80

**Division/Wards Affected:** All Wards

CABINET MEMBER: County Councillor P Jones

**AUTHOR:** Claire Robins : Service Manager Social Care, Safeguarding and Health

**CONTACT DETAILS:**

**Tel:** 01633 644589

Yours sincerely,

**Paul Matthews**  
**Chief Executive**

### CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Partnership and External Working	Ward
P.A. Fox (Leader)	<b>Whole Authority Strategy &amp; Direction</b> CCR Joint Cabinet & Regional Development; Organisation review; Regional working; Government relations; Public Service Board; WLGA.	WLGA Council WLGA Coordinating Board Public Service Board	Portskewett
R.J.W. Greenland (Deputy Leader)	<b>Enterprise</b> Land use planning; Economic development; Tourism; Development control; Building control; Housing & homeless; Leisure; Youth; Adult education; Outdoor education; Community Hubs; Cultural services.	WLGA Council Capital Region Tourism	Devauden
R.P. Jordan	<b>Governance</b> Council & Executive decision support; Scrutiny; Regulatory Committee standards; Member support; Community governance; Elections; Democracy promotion & engagement; Law; Ethics & standards; Whole authority performance; Whole authority service planning & evaluation		Cantref
R. John	<b>Children &amp; Young People</b> School standards; School improvement; School governance; EAS overview; Early Years; Additional Learning Needs; Inclusion; Extended curriculum; Admissions; Catchment areas; Post 16 offer; Coleg Gwent liaison	Joint Education Group (EAS) WJEC	Mitchel Troy
P. Jones	<b>Social Care, Safeguarding &amp; Health</b> Children; Adult; Fostering & Adoption; Youth offending service; Supporting people; Whole authority safeguarding; Disabilities; Mental health; Health liaison		Raglan
P. Murphy	<b>Resources</b> Finance; Information technology (SRS); Human Resources; Training; Health & Safety; Emergency planning; Procurement; Audit; Land & buildings (inc. Estate, Cemeteries, Allotments, Farms); Property maintenance; Digital office; Commercial office.	Prosiect Gwrydd Wales Purchasing Consortium	Caerwent
S.B. Jones	<b>County Operations</b> Highways maintenance, Transport, Traffic & Network Management; Fleet management; Waste including recycling; Public conveniences; Car parks; Parks & open spaces; Cleansing; Countryside; Landscapes &	SEWTA Prosiect Gwrydd	Goytre Fawr

	biodiversity; Flood Risk.		
S. L. Jones	<b>Social Justice &amp; Community Development</b> Community engagement; Deprivation & Isolation; Community safety; Social cohesion; Poverty; Equalities; Diversity; Welsh language; Public relations; Trading standards; Environmental Health; Licensing; Communications		Llanover

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

